#### APPROVAL OF CONSENT AGENDA

# TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Frank Apicella, Technology & Information Management Director

**PREPARED BY:** Frank Apicella

**SUBJECT:** Contract Extension

**AFFECTED DISTRICT:** n/a

ITEM REQUEST: Schedule for Council Meeting

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN EXTENSION OF THE CONTRACT BETWEEN THE TOWN OF DAVIE AND MICRO SYSTEMS CONSULTANTS INC FOR PROGRAMMING SERVICES.

**REPORT IN BRIEF:** The Town of Davie currently has a contract agreement with Micro Systems Consultants, Inc for computer programming services. The contract awarded through Informal Bid 05-010 is a one year term with options for four (4) one year renewals with the same terms and conditions. There is no rate increase to renew this contract. This is only the second of the four (4) available renewals.

**PREVIOUS ACTIONS:** R-2007-032, IB- 05-010

**CONCURRENCES:** The Technology & Information Management Director and the vendor wish to renew the contract

**FISCAL IMPACT:** Yes

Has request been budgeted? Yes

If yes, expected cost: \$15,000 /yr

Account Name: Technology & Information Management Contractual

Services Account

If no, amount needed: \$

What account will funds be appropriated from: 052-0259-593-0306

Additional Comments: Expenditures under this contract are limited to the lesser of the available budget in the Technology & Information Management Contractual Services account or \$15,000 annually.

#### **RECOMMENDATION(S):**

#### **Attachment(s):**

Letter from Micro Systems Consultants, Inc Memo from the Technology & Information Management Department State of Florida Corporation document

<b>RESOLU</b>	TION NO.	
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A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA APPROVING AN EXTENSION OF THE CONTRACT BETWEEN THE TOWN OF DAVIE AND MICRO SYSTEMS CONSULTANTS INC FOR PROGRAMMING SERVICES.

WHEREAS, the Town of Davie has an existing contract agreement for computer programming services with Micro Systems Consultants Inc; and

WHEREAS, the anniversary date of the contract is December 16th; and

WHEREAS, Micro Systems Consultants Inc and the Town of Davie desire to extend the contract agreement for one additional year as awarded through Informal Bid -05- 010.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council approves the one year extension of the contract with Micro Systems Consultants Inc for computer programming services through December 16, 2008

SECTION 2. The Town Council authorizes the expenditure from the 052-0259-593-0306.

<u>SECTION 3.</u> This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS	DAY OF	, 2007
	MAYOR/CO	UNCILMEMBER
Attest:		
TOWN CLERK		

Micro Systems Consultants, Inc. Judy L. Kiss 6493 Amberwoods Dr. Boca Raton, FL 33433 (561) 395-0882

#### **PROPOSAL**

December 5, 2007

To: Town of Davie

Attn: Herb Hyman, CPPB

Procurement Manager

Micro Systems Consultants Inc. would like to extend the contract offering the services of Judy Kiss for the computer services position.

Judy Kiss has 30 years of programming experience with all IBM midrange systems, including the AS400.

Town of Davie has been a client since April 1997.

Our rate per hour is \$55.00.

We would look forward to continued business with you.

Thank You.



#### DEPARTMENT OF TECHNOLOGY AND INFORMATION MANAGEMENT

6591 Orange Drive • Davie, Florida 33314-3399 Phone: 954.797.1107 • Fax: 954.797.1049 • www.davie-fl..gov

# Memorandum

TO:

Herb Hyman, Procurement Manager

FROM:

Frank Apicella, Director

SUBJECT:

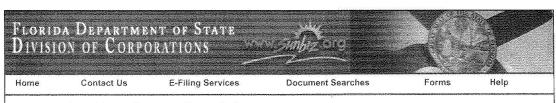
Contract Extension

DATE:

December 4, 2007

Micro Systems Consultants, Inc (Judy Kiss) has worked for the Town of Davie for several years in the capacity of contract programmer. She is very good at what she does and because of the longevity with the Town is very familiar with our applications.

Her rates are very competitive. I strongly recommend that we extend her contract as provided by Informal Bid No. 05-010.



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### **Detail by Entity Name**

#### Florida Profit Corporation

MICRO SYSTEMS CONSULTANTS INC.

#### Filing Information

Document Number P00000063162

FEI Number

651026447

Date Filed

06/26/2000

State

FL

Status

ACTIVE

#### **Principal Address**

6493 AMBER WOODS DRIVE BOCA RATON FL 33433

#### Mailing Address

6493 AMBER WOODS DRIVE BOCA RATON FL 33433

#### Registered Agent Name & Address

KISS, JUDY L 6493 AMBER WOODS DRIVE BOCA RATON FL 33433 US

#### Officer/Director Detail

#### Name & Address

Title CO

KISS, JUDY 6493 AMBERWOODS DRIVE BOCA RATON FL 33433

Title CO

KISS, WILLIAM 6493 AMBERWOODS BOCA RATON FL 33433

#### **Annual Reports**

Report Year Filed Date

**2005** 04/22/2005 **2006** 04/18/2006

2007

04/18/2007

#### **Document Images**

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Note: This is not official record. See documents if question or conflict.

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